

12th ANNUAL CASHMAN GOOD GOVERNMENT AWARD GENERAL INFORMATION

The Nevada Taxpayers Association is accepting applications for the Cashman Good Government Award. For details on the nomination process and other related information, please read on.

ABOUT THE AWARD

The award was established during the Nevada Taxpayers Association's annual meeting in 1997 and was named in honor of the Cashman family. For over 100 years the Cashmans have been active in Nevada civic affairs and have taken a keen interest in the welfare of the community at large. They have provided an exemplary model for those who wish to get involved in bettering the civic environment in which we live.

WHO IS ELIGIBLE?

All non-elected, full-time employees in Nevada State and local governments, including school districts, are eligible for the award. The nomination may be for an individual, a work unit or a team who promotes efficient and timely service to Nevada citizens in a cost-effective, fiscally responsible manner. The nomination must be for acts which are above and beyond normal job duties. Within these guidelines, any government employee can enter another employee or can submit a form for a work unit, a team or their department.

CRITERIA TO BE CONSIDERED

The selection process of applicants will be evaluated on the following:

- ▶ The strong, continuing, and consistent effort to spend taxpayers' dollars wisely and efficiently;
- ▶ Acts which are above and beyond normal job duties;
- ▶ The effective, open, and accountable practice of creating a "user-friendly" government; and
- ▶ The degree to which the achievement has provided tangible results.

ENTRY PROCEDURES

Application Forms and Entry Information and Rules can be downloaded from NTA's website.
www.nevadataxpayers.org

DEADLINE and SUBMISSION

Completed **Application Forms** must be received no later than **5:00 p.m., November 19, 2008.**

Entries can be:

Emailed to: info@nevadataxpayers.org, or

Faxed to: 702/457-6361, or

Mailed to:

Nevada Taxpayers Association
2303 E. Sahara Ave., Ste. 203
Las Vegas, NV 89104

SELECTION PROCESS

A Selection Committee comprised of members of the Nevada Taxpayers Association will review all nomination forms submitted. Information submitted may be confirmed to verify accuracy. The entries are numerically scored. Based on the scores, finalists will be selected from: counties, cities, towns and school districts with a population of over 100,000; counties, cities, towns and school districts with a population of under 100,000; and the University and state government.

ACCEPTANCE OF AWARD

Finalists will be notified in the beginning of February 2009, prior to the Association's annual general membership dinner to be held on February 25 in Carson City. The finalists are invited as NTA's guests to attend the dinner, during which the winner will be announced and presented with the Cashman Good Government Award trophy.

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INSTRUCTIONS**

Please read the instructions prior to filling out the application.

1. Type or print your responses
2. Use the name of the nominee(s) as it would appear on the Award.
3. Submit **only** the Application Form. **Do not** include copies of reports, videos, etc. In those cases where the “nominee” is a work unit, a team or a department use Page 5 to list the names.
4. Respond to all questions. Where a narrative is required, kindly provide factual statements and easy to understand comparatives. This will assist the Selection Committee with the complexities of an individual’s specific position or a team or work unit’s operation.
5. The response space for the questions **is intentionally limited to promote a concise description** of the nominee’s achievement. It is for this reason the narrative of the first question is limited to 100 words or less. Where a “brief” explanation is requested to explain a “yes” answer keep the response to 25 to 30 words.
6. Avoid the use of acronyms, technical jargon, and abbreviations of work units or program names.
7. Where an answer is “YES” or “NO” mark the appropriate box with an “X”.
8. Remember — the questions relate to the nominee’s performance and productivity achievement so the answers given are to be based on this criteria.. It is suggested you review the “Criteria To Be Considered” on the General Information Sheet.
9. Additional applications can be downloaded from NTA’s website, www.nevadataxpayers.org. Scroll down to “Cashman Good Government Award”. You can also request a copy of the application by contacting the Las Vegas office of NTA (702/457-8442).
10. The deadline is November 19, 2008. The form may be submitted by:

Email to: info@nevadataxpayers.org. It is suggested you request a “read” receipt.

Fax: 702/457-6361

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